

JOB SPECIFICATION

DEPARTMENT: Education

POST: Cleaner

RESPONSIBLE TO: School Attendant

SUPERVISION RECEIVED: Under general supervision – work is covered by techniques and procedures

JOB PROFILE:

To carry out the cleaning operation within the allocation establishment ensuring a high standard of quality, keeping in line with cleaning specifications and service level agreements/safety standards.

The main functions of the post are:

- Clean baths/showers, wc pans, urinals, sinks, wash basins and drinking fountains.
- Empty and clean bins or similar container and remove waste to designated area.
- Clean windows internally and externally if at ground level and glass areas both internally and externally.
- Clean and dust all office/school equipment/materials in all rooms and apply wax or polish to items of furniture as required.
- Vacuum carpets
- Scrub, sweep, vacuum and mop floors in rooms, bathrooms, corridors and stairs, passageways and landings.
- Clean all toilets and hand basins.
- Clean kitchen surfaces, cupboards and equipment.
- Clean walls, doors and work surfaces
- Wear the protective clothing provided by the Government of Gibraltar
- Remove any graffiti and chewing gum.
- Apply polish by hand applicator or machine to floors, corridors, passageways and landings.
- Carry out other duties appertaining to the grade as may be directed by Head of Department, Headteachers, Deputy Headteachers and Caretakers.

Conditions:-

School Holidays: Hours of working as required by the school and determined by the Director of Education.